

## Notice to Owner of Violation of Nuisance Party

Date

Address

Dear Property Owner,

This Notice of Violation is being provided to you pursuant to Flagstaff City Code section 6-08-001-005(D). On or about [DATE OF PARTY] officers with the Flagstaff Police Department responded to your property located at [ADDRESS OF PARTY] and determined a nuisance party was occurring in violation of Flagstaff City Code 6-08-001-0005(D) as documented in Flagstaff Police Departmental report number [DR NUMBER].

The Coconino County property tax assessment records indicate you are the owner of the property therefore notice of the nuisance party is being sent to you. Additionally our internal records show that on [DATE OF RETURN RECIEPT OF NOTIFICATION OF NUISANCE PARTY] you received notice of a nuisance party and that if after XXXX days of receipt of this notice another nuisance party occurs at this property you can be held civilly liable for a fee pursuant to Flagstaff City Code Sections 06-08-001-0005(D)(2) and (3) as well as the amount of fees outlined in subsection 06-08-001-0005(E)(2)(b).

This Notice of Violation also serves to inform you that you may, within 10 business days of receipt of this notice, request the civil penalty assess against you be waived by the Chief of Police or his designee under Flagstaff City Code Section 06-08-001-0005(E)(2)(c). If you qualify for a waiver and wish to request one please contact XXXX within 10 business days. If you have any questions regarding this notification please contact XXXXX with the Flagstaff Police Department.

Sincerely,

XXXXX

Flagstaff Police Department